

Scholarship Conditions

By signing the acceptance letter I accept the following scholarship conditions and any additional scholarship conditions as stated in the Scholarship Details. I understand that by signing I enter a binding contract with the awarding organisation OeAD, the Austrian Agency for International Cooperation in Education and Research.

Before arrival

1. My scholarship only becomes effective when I have signed the letter of acceptance and returned it to the OeAD Regional Office in time.
2. I can only change my scholarship dates with the consent of the OeAD. I have to submit the following documents for this: a letter of consent by the academic supervisor and a detailed explanation why the scholarship dates are to be changed.
3. I will inform the OeAD Regional Office and my academic supervisor immediately if my arrival date changes.
4. I herewith confirm that I am proficient in German and/or English. If my knowledge of the language is not sufficient, my scholarship can be cancelled.
5. Before coming to Austria, I will inform myself about entry and residence conditions in Austria. I will read and follow the instructions described by the OeAD here: [oead.at/scholars-entry-conditions](https://www.oead.at/scholars-entry-conditions).

In Austria

6. After arriving in Austria I have to visit the OeAD Regional Office and my academic supervisor within three working days.
7. I have to prove that I have health insurance that is recognized by the Austrian authorities during my whole visit. I also have to prove that I have an accommodation at or close to my place of study.
8. While I receive the scholarship, I have to be present at my place of study and visit the OeAD Regional Office in person once a month. I will inform the OeAD Regional Office and my academic supervisor beforehand, if I am away from my place of study for more than a week or if I leave my place of study in Austria ahead of schedule. I understand that my scholarship rate for the month in question may be reduced if I am absent for more than 14 days.
9. I understand that the amount of the scholarship instalments cannot be changed after I have accepted the scholarship. Any change in my study or research project, the host institution or the host department or my academic supervision must be approved by the OeAD.
10. I will finish my study or research project within the deadline agreed upon. If I cannot accomplish my research project as planned, I will inform the OeAD immediately.
11. I agree that my scholarship can be revoked if my academic progress is not sufficient.
12. I know that my scholarship cannot be extended unless an extension is stipulated or planned in my scholarship programme.

13. I promise to follow the Austrian law. If I violate the Austrian law or give incorrect personal data the scholarship can be revoked.
14. The scholarship is intended only for realizing your planned project and does not involve employment at an Austrian university, higher education institution or institute/department.
15. With my signature I confirm that I do not receive any additional funding or grant payments for my study or research project from other sources.
16. The project has to be conducted by myself and cannot be assigned to a third person.

Disbursement of the grant

17. I understand that the grant rates are paid once a month.
18. I understand that if I book accommodation with the OeAD housing or if I sign health insurance as part of the OeAD group insurance plan provided by the UNIQA Austria insurance company, the monthly costs will be withdrawn from my grant directly.
19. I will send my final report to the OeAD Regional Office and understand that this is a condition for the disbursement of the last scholarship instalment.

Suspension and Repayment

20. The grant will be revoked and reclaimed if I do not comply with the scholarship conditions. I will lose my entitlement to unpaid grant rates and I be obliged to repay the grant by order of the OeAD or the financier of the grant, in particular if I
 - a. do not inform the OeAD about fundamental facts properly and correctly,
 - b. do not submit my final report although I have received a reminder,
 - c. do not contact the OeAD immediately if I am not able to pursue my scholarship project as proposed,
 - d. do not comply with other criteria of eligibility, terms and conditions.
21. Starting on the day my first scholarship rate was paid to me, every year 4 % interest will be charged to the amount to be repaid based on the principle of interest on interest. In addition, I will have to pay interest on late payments of at least 4% on top of the current base lending rate (minimum of 4%).

Employment during my grant stay

22. While I receive the scholarship, I may only take up paid employment in accordance with the OeAD. I have to await a written decision on part of the OeAD before taking up any paid employment; otherwise, my scholarship can be revoked. I have no legal claim on approval by the OeAD. An approval is only possible if the employment fulfils the following conditions:
 - minor employment with a maximum salary of EUR 446,81/month (for 2019)
 - job tasks consist of scientific teaching and/or research activities at a university, university of applied sciences or other research institution. The employment may only include tasks that are not covered by the scholarship.

Personal data and data processing

23. I understand that my personal data will be processed by the OeAD-GmbH as the responsible party according to the GDPR and based on the law in force. Detailed information regarding the processing of my data can be found on our website [oead.at/en/privacy-policy](https://www.oead.at/en/privacy-policy) (section 12 in particular).

Commitment

24. I will immediately inform the financing organization as well as the OeAD about any changes in my personal data (address, e-mail, name, marital status, nationality, etc.). I will also inform the financing organization and the OeAD if I apply for or am granted a scholarship by another public institution. I will send any changes in my data to mpc@oead.at with the subject line: "Changes of my Data".

25. I promise not to misuse or publish any scholarship documents that I receive from the OeAD.

26. I am obliged to mention the OeAD, the name of the scholarship I received and the financing institution (see Scholarship Details) in my CV in the future as well as in any publications originating from my scholarship stay.